Jenner Area Joint Sewer Authority

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(814) 629-6261

2026 Customer Information

To All Customers:
For general information to the customers of the Jenner Area Joint Sewer Authority (JAJSA), please note the following matters:

1. **NEW PAYMENT PROCESSING HAS BEGUN.** JAJSA has transitioned from our current billing software to Muni-link billing software. Customers who currently utilize UBMaxx online payments will now need to access the new payment portal at https://www.jajsa.authoritypay.com and create an account. **ACH** transactions are now available for your convenience. Credit/debit cards can still be processed as usual in the business office and over the phone. Please note there is a fee charged by the card processing company when using the online services or any credit/debit card transaction.

2. A coupon book with the account number for use with sewer payments is included in this mailing. All sewer payments are **due on a monthly basis on the 1st of every month**. Late fees will automatically be assessed on the 21st of each month on any balance due to the Authority. Please see the discount amount for yearly payments made by January 20th 2026.

3. Sanitary sewer payments may still be made by mail or in the business office with cash, check, money order, or credit/debit cards. New and current **E-bill payments made through your financial institution need to be updated to the current monthly charge of $42.00 per EDU as of 1/1/2026.**

4. A summary of the Authority's Collection Policy and Procedures is listed in each coupon book. The collection process is as follows:
   - Customer may receive written late notice after 2 months past due.
   - After 90 days or $100.00 customer may receive Water Shut Off Notice
   - Customer late by five (5) months may receive written notice that a Lien will be filed with additional costs of $254.50 for each Lien
   - Civil Complaints may be filed with the District Judge on all accounts over one thousand dollars ($1,000.00)

5. Grinder pumps are used throughout the sanitary sewer system. Grinder pumps are either Authority owned or private individually owned pumps. **Authority** owned grinder pumps will be serviced by JAJSA. **In the event of problems in the operation of Authority owned pumps, please contact the Authority office at 814-629-6261 or after business hours and in the event of an emergency 814-445-1525**. Private, individually-owned pumps are **NOT** subject to service by JAJSA.

6. Customers are encouraged to refrain from disposing into the sanitary sewer system items such as medications, flushable and non-flushable wipes, and petroleum products. These items damage the JAJSA system.

7. The JAJSA wastewater treatment plant continues to undergo a design modification. This is the

First major plant change since its inception in 1978. The design modification is necessary in order to meet many of the permit limitations now imposed on the wastewater treatment process.

8. The Authority will be periodically conducting examinations of the sanitary sewage system including inspection ports, rain spouting, and individual connections to the main lines owned and operated by JAJSA. The examinations may include non-toxic dye testing through exterior ports. The examinations will continue throughout the year. Authority personnel will have photo identification and JAJSA safety vests. The Authority business office may be contacted at 814-629-6261 regarding the testing.

9. Customers are responsible for illegal and improper discharges to the public sanitary sewer system. Gutters, downspouts, and sump pumps SHALL NOT be connected to the sanitary system. If discovered upon inspection of your property, the connection must be removed at your expense and you may be subjected to a fine.

10. Maintenance of your house lateral including inspection ports and traps is the responsibility of each property owner. All inspection ports and traps must be tight; caps should be attached by stainless steel screws. All traps and inspection ports must be available and accessible. Lines clogged or damaged as a result of foreign material entering the system through an inspection port or cracked house line will subject the property owner to a charge by the Authority for repair.

11. The initial service charge (sometimes known as the "tap fee") will remain Two Thousand ($2,000.00) Dollars for each Equivalent Dwelling Unit.

12. Monthly service fees are payable for all properties whether occupied or unoccupied unless the sanitary sewer line and water line are physically and permanently disconnected under the Termination of Use Policy. Eligible customers may apply for **Termination of Use** on a form provided by JAJSA. The monthly sanitary sewer fee will be discontinued on the first day of the month following the severance in accordance with the Schedule of Rates and Charges. Any sewer connection that is terminated will remain available for a maximum period of five (5) years and after (5) years, the full monthly applicable sanitary sewer fee must be paid each month or the sewer connection will be relinquished until a new initial service charge ("tap fee") is paid.

13. The Schedule of Rates and Charges of the Authority provides for a partial abatement rate in monthly fees for properties which have been vacant for at least three (3) months, water service has been terminated and the property remains unoccupied during the partial abatement billing. A property owner can apply for partial abatement from sanitary sewer charges by contacting the JAJSA business office.

14. Anyone selling or transferring a property should notify the Authority office of the new owner prior to the closing of the property in order to avoid charges that may no longer be your responsibility.

15. Copies of the Rules and Regulations and Schedule of Rates and Charges governing the sanitary sewer system are available through the Authority office, or at our website jennerareasewer.org for any additional information as might be necessary.

If we are able to operate the Authority system more efficiently, the savings will benefit all customers. Your cooperation is appreciated.

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